

User's manual
1856
Speakerphone/
answering system with caller ID/call waiting



# Congratulations

on purchasing your new AT&T product.

Before using this AT&T product, please read the **Important product information** on pages 36-37 of this manual.

Please thoroughly read the user's manual for all the feature operations and troubleshooting information necessary to install and operate your new AT&T product. You can also visit our website at www.telephones.att.com or call 1 (800) 222-3111.

In Canada, dial 1 (866) 288-4268.

Model #:	1856	
Product name:	Speakerphone/answering system	
Serial #:		
	(found on the bottom of the telephone base)	
Purchase date:		
Place of purchase:		

You must install the power adapter before using the telephone.



For customer service or product information, visit our website at www.telephones.att.com or call 1 (800) 222-3111. In Canada, dial 1 (866) 288-4268.

**CAUTION:** To reduce the risk of fire or injury to persons or damage to the telephone, read and follow these instructions carefully:

- · Read and understand all instructions in the user's manual.
- Avoid using a telephone during a thunderstorm.
- Do not use a telephone in the vicinity of a gas leak.
- Do not use this product near water, or when you are wet.
- Install this product in a protected location where no one can trip over any line or power cords. Protect cords from damage or abrasion.

### User's manual

# 1856 Speakerphone/ answering system with caller ID/call waiting



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# Quick reference guide

FLASH

During a call, press to receive

an incoming call if call waiting is

When the telep
press to display

€lat&t

(a)

(16)

OO SHEETS

1

activated (page 11).

#### **DISPLAY DIAL**

Press to dial the number currently displayed (page 17).

#### TAS/SETUP

Press to hear setup options.

<u>Press and hold</u> to change
answering system options (page
24)

#### CID/SETUP

Press to customize the telephone's operation (page 8).

#### PROG/MEM

Press to program a number (pages 13-14).

#### M1/M2/M3

Press to dial a one-touch number (page 14).

#### $\blacksquare$

When the telephone is idle, press to display caller ID information (page 17). While entering numbers, press to delete the last number entered (page 13).

When the telephone is idle, press to display caller ID information (page 17). While entering numbers, press twice to insert a three-second dialing pause (page 13).

#### REMOVE

**▼**CID

Press to delete caller ID currently displaying (page 18).

#### CLOCK

Press to review, <u>press and hold</u> to set the clock (page 21).

#### REDIAL

Press to redial last number dialed (page 10).

#### **♦**VOLUME

During a call, press  $\blacktriangle$  or  $\blacktriangledown$  to adjust listening volume (page 11).

#### MUTE

Press to silence the microphone. Press again to resume conversation (page 11).

#### **■**SPEAKER

Press to turn the speakerphone on or off (begin or end a call) (page 10).

#### DELETE

Press to delete a message currently playing. When in idle mode, <u>press and hold</u> to delete all old messages (page 26).

#### **≪**REPEAT/MEMO

Press once to repeat a message currently playing, and press twice to listen to the previous messages (page 26). Or press to record a memo (page 27) or change a menu setting (page 24). ON/OFF
Press to turn answering system

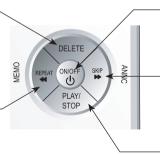
on or off (page 20).

#### **▶**SKIP /ANNC

Press to skip a message (page 26) or change a menu setting. Press and hold to record an announcement (page 22).

#### PLAY/STOP

Press to play or stop playing new messages (if you have). <u>Press and hold</u> to play all messages (the oldest first) (page 26).



## Parts checklist

Save your sales receipt and original packaging in case it is necessary to ship your telephone for warranty service.

Check to make sure the telephone package includes the following:



# Before you install

Choose a central location close to a telephone jack and an electrical outlet not controlled by a wall switch. The telephone can be placed on a flat surface or mounted on a standard wall plate.

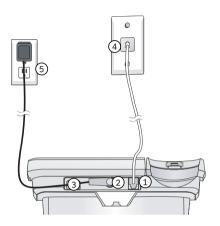
#### Avoid placing the telephone base too close to:

- Excessive heat sources.
- Excessive dust sources such as a workshop or garage.
- · Excessive moisture.
- Extremely low temperature.
- Mechanical vibration or shock such as on top of the washing machine or work bench.

# Telephone base installation

Install the telephone as shown below. Choose a location where the telephone is not exposed to excessive heat, cold, dust or moisture.

- **1.** Plug one end of the telephone line cord into the telephone jack at the back of the telephone.
- **2.** Plug the small end of the power adapter into the power jack at the back of the telephone.
- 3. Route cords through slots.
- **4.** Plug the other end of the telephone line cord into a telephone jack.
- **5.** Plug the large end of the power adapter into an electrical outlet not controlled by a wall switch.

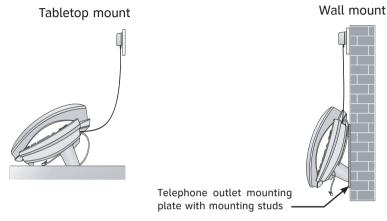


# **O**NOTES:

- Use only the power adapter supplied with this product or equivalent. To order a replacement power adapter, visit our website at www.telephones.att.com, or call 1 (800) 222-3111. In Canada, dial 1 (866) 288-4268.
- 2. Be sure to use an electrical outlet not controlled by a wall switch.
- 3. This power adapter is intended to be correctly oriented in a vertical or floor mount position.

# Installation options

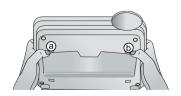
**NOTE:** The mounting bracket must be used for both tabletop use and wall mounting positions.



# Wall mounting

The telephone base comes with the bracket mounted for tabletop use. If wall mounting is desired, a telephone outlet wall mounting plate with mounting studs is required. This mounting plate with studs may be available for purchase from many hardware or consumer electronics retailers and may require professional installation.

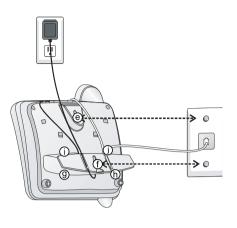
- 1. To remove the bracket, hold the telephone base in both hands, press the two bracket tabs and lift the bracket away from slots @ and .
- 2. Rotate the bracket to the wall mounting position, insert the tabs of the bracket into slots ① and ① on the telephone base, then press the other bracket tabs into slots ⑨ and ⑥ as shown below.





# Installation options

- Connect the telephone line cord and power adapter to the jacks on the back of the telephone base. Bundle the telephone cord, and secure it with a twist tie before placing it inside the bracket.
- 4. Plug the power adapter into an electrical outlet not controlled by a wall switch. Plug the telephone line cord into a telephone wall jack. To mount the telephone on the wall, position the mounting holes @ and ① over the telephone outlet mounting studs. Press and slide the bracket down firmly so the telephone is held securely on the telephone outlet mounting studs.



## **Tabletop installation**

To return the bracket from the wall mounting to tabletop position, follow the directions below.

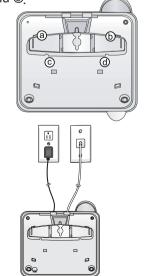
1. Remove the telephone base from the wall. Unplug the cords from the wall jacks. Remove the bracket from the telephone base.





3. Route cords through slots. Plug the other end of the telephone line cord into a telephone wall jack. Plug the large end of the power adapter into an electrical outlet not controlled by a wall switch.

Rotate the bracket to tabletop positon, insert the bracket tabs into slots © and @ on the telephone base, then press the other bracket tabs into slots @ and ®



# Telephone settings

You can change settings to program how the telephone works.

Press cid/SETUP repeatedly until the feature you want is displayed. Press ▲ or ▼CID to change settings. Press cid/SETUP again to accept the new setting and move to next feature. Press FLASH any time to exit.

#### Contrast

There are five contrast levels (1-5). Press ▲ or ▼CID to adjust screen contrast to maximize readability in different lighting conditions.

#### **Call history**

Press  $\blacktriangle$  or  $\blacktriangledown$  CID to turn the caller ID history on or off:

- All calls: Each incoming call is logged.
- No calls: No caller ID information is kept.

#### Repeated calls

The caller ID history notifies you when multiple calls are received from the same caller. Press ▲ or ▼CID to turn this feature on or off:

- <u>Combined</u>: Only the most recent call from each number is kept. A **REP** icon is displayed if more than one call is received from the same caller.
- <u>Separate</u>: Each call is logged, even if the same person calls more than once.

#### Caller ID with call waiting

If you subscribe to combined caller ID with call waiting service from your local telephone company, when this feature is on, the telephone displays and logs caller ID information if you get a new incoming call while on an existing call. When this feature off, the telephone does not display and log caller ID information, but you can still hear one beep to remind you there is an external call. You can press FLASH to answer the call. Press ▲ or ▼CID to turn this feature on or off.











# Telephone settings



#### Language

Press ▲ or ▼ CID to select the language used in all menus and screen displays. You can choose ENGLISH, ESPANOL or FRANCAIS.

#### Home area code/local area codes

You can program this phone to recognize one home area code and up to four local area codes. If you simply dial the last seven digits of a telephone number to make a call within your own area code, you should enter your own area code into the telephone as the home area code. Then if you receive a call from within your home area code, the screen will display the seven digits of the telephone number.

If for calls within your own home area code you must dial 10 digits (that is, the area code and telephone number), enter 000 for the home area code and enter your area code as a local area code. Then if you receive a call from within your area code, the screen displays the 10 digits of the telephone number.

If you ever have to dial 10-digit phone numbers, (the area code with the 7-digit phone number), for other nearby area codes, enter those area codes as local area codes.



- Press cid/SETUP until you see HOME AREA CODE?
- Press the dial pad keys to enter a three-digit home area code.



- Press cid/SETUP until you see LOCAL AREA CODE
- Press the dial pad keys to enter the first threedigit local area code.
- Press cip/SETUP, then the dial pad keys to set the second, the third and the fourth local area code.









volume level



# Telephone operation

### Making and answering calls

To make a call, lift the handset or press **◆**)**SPEAKER**, then dial a number. Replace the handset or press **◆**)**SPEAKER** to hang up.

To answer a call, lift the handset, or press **♥**)**SPEAKER** to use the speakerphone.

#### Last number redial

The most recently dialed number is displayed when you lift the handset or press **♥SPEAKER**. Press **REDIAL** to dial it.

#### To adjust ringer volume

To adjust the ringer volume, press the  $\diamondsuit$  VOLUME button while the telephone is not in use. Press  $\blacktriangle$  or  $\blacktriangledown$  once to increase or lower the ringer volume by one level. You can turn the ringer off, or select one of the seven volume levels.

#### volume level





# To adjust listening volume

Options while on calls

While on calls, press **♦ VOLUME** to adjust the listening volume.

There are eight volume levels for the speakerphone, and four levels for the handset. Press  $\triangle$  or  $\nabla$  once to increase or lower the listening volume by one level.

#### **FLASH**

If you subscribe to a call waiting service with your local telephone service provider and the CID-CALL WAIT feature is on, you will hear a beep and the screen will display call information for the incoming call while you are already on a call. Press FLASH to put your current call on hold and take the new call. You can press FLASH anytime to switch back and forth between calls.

# Light is on when the telephone is muted



#### **MUTE**

You can press **MUTE** to silence the microphone during a conversation. You will be able to hear the person at the other end, but that person cannot hear you until you press **MUTE** again to resume conversation.



#### Directory card

## Directory

#### **Memory capacity**

The telephone can store up to 12 (three one-touch and nine speed dial) numbers in memory locations for quick dialing. Each memory location can store a number up to 24 digits.

#### Timeouts and error messages

If you pause for too long while creating an entry, the procedure will time out and it will be necessary to start again. If you store a number in a memory location that is already in use, the old number will be overwritten with the new number.

#### **Directory card**

The directory card provided with your telephone can be used to record names or numbers stored in memory locations. The back peels off to expose an adhesive surface so you can attach it to the underside of the handset if desired.

# Speed dialing

You can enter nine speed dial numbers of up to 24 digits. Each number is stored in a one-digit speed dial location (1-9).

#### To store a number in speed dial

- 1. Press PROG/MEM.
- Enter a telephone number (up to 24 digits), or import one by pressing REDIAL.
- 3. Press PROG/MEM.
- 4. Press a digit to select a speed dial location (1-9).

Press ▲ to erase numbers if you make a mistake. Press ▼CID twice to enter a three-second dialing pause. Repeat steps 2-4 to program another memory location, or press REMOVE to exit without saving the number.

#### To change numbers

To change a number, follow the above steps 1-4 to enter another number in its place.

#### To call a number in speed dial

- 1. Lift the handset or press ◆ SPEAKER.
- 2. Press PROG/MEM.
- 3. Press a digit (1-9) to dial the number stored in that speed dial location.







# One-touch dialing

Telephone numbers called most frequently can be stored in one-touch locations so that they can be dialed with only one key press.

You can enter three telephone numbers up to 24 digits. There are three (M1, M2, M3) one-touch keys on your telephone.

#### To store number in one-touch

- 1. Press PROG/MEM.
- Enter a telephone number (up to 24 digits), or import one by pressing REDIAL.
- 3. Press PROG/MEM.
- 4. Press a one-touch key (M1, M2, M3).

Press  $\blacktriangle$  to erase numbers if you make a mistake. Press  $\blacktriangledown$  CID twice to enter a three-second dialing pause. Repeat steps 2-4 to program another memory location, or press **REMOVE** to exit without saving the number.

#### To change numbers

To change a number, follow the above steps 1-4 to enter another number in its place.

#### To call a number in one-touch

To dial numbers stored in one-touch keys, lift the handset or press ◆ SPEAKER, then press a one-touch key (M1, M2, M3).

#### Chain dialing

If the number you want to store in a one-touch location is too long, you can split the number and store it into two or three one-touch keys separately. To dial the number:

- 1. Lift the handset or press ◆ SPEAKER.
- 2. Press one-touch keys (M1, M2, M3).

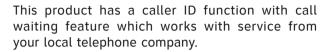






# Caller ID history

#### Information about caller ID with call waiting



Caller ID with call waiting lets you see the name and telephone number of the caller before answering the telephone, even when on another call.

It may be necessary to change your telephone service to use this feature. Contact your telephone company if:

- You have both caller ID and call waiting, but as separate services (you may need combined service).
- You have only caller ID service, or only call waiting service.
- You do not have any caller ID or call waiting services.

This product can be used with regular caller ID service, or this product's other features can be used without subscribing to either caller ID or combined caller ID with call waiting service. There are fees for caller ID services, and they may not be available in all areas.

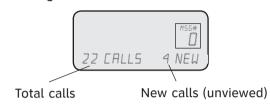
Depending on your service, you may see the caller's number or the caller's name and number. This product can provide information only if both you and the caller are in areas offering caller ID service and if both telephone companies use compatible equipment. The time and date are sent by the telephone company along with the call information.

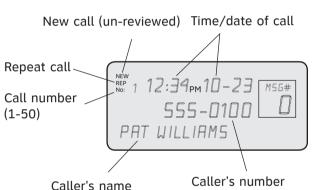


# Caller ID history

#### How caller ID works

If you subscribe to caller ID service provided by your local telephone company, information about each caller will be displayed between the first and second ring.





Information about the last 50 incoming calls is stored in the call history. You can review the call history to find out who has called, and to return the call without dialing, or copy the number or the number and name into the speed dial or one-touch locations.

If you answer a call before the information appears on the screen, it will not be saved in the call history.



Light on: unreviewed call(s)



# To review the call history

#### To review the call history

Press ▲ or ▼CID to display the most recent call.

Press  $\triangle$  or  $\bigvee$  CID repeatedly to scroll through the list of earlier calls.

#### To return a call

To dial a number that is currently displayed, press DISPLAY DIAL and then lift the handset or press SPEAKER (see below for important dialing options). If you forget to lift the handset or press SPEAKER, the screen will remind you to do so by displaying LIFT RECEIVER.

**NOTE:** If you have entered a **home area code**, telephone numbers from that area code may be displayed without the preceding 1, but they will be dialed correctly.

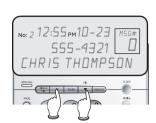
#### **Dialing options**

Caller ID numbers may appear with an area code that may not be required for local calls. If the number displayed is not in the correct format, you can change how it is dialed.

While the number is displayed, press cid/SETUP, then press  $\triangle$  or  $\nabla$  CID repeatedly to see various dialing options (with or without area code, with or without preceding 1).

When the option you want is displayed, press **DISPLAY DIAL** and then lift the handset (or press **SPEAKER**).

**NOTE:** You can also remove the area code or add a preceding 1 before programming a number into memory by pressing CID/SETUP once, and ▲ or ▼ CID repeatedly, until you see the correct option.









Caller ID history

# Delete or copy an entry

### To copy an entry into memory

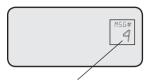
To copy any displayed number into memory, press PROG/MEM. The name and time will be removed, and the telephone number will remain in the screen. Press PROG/MEM again, ENTER LOCATION? will appear in the screen. Enter a memory location number (1-9) or press a one-touch button (M1, M2, M3) to save it.





#### To delete entries

Press **REMOVE** to delete the displayed entry from your caller ID history. <u>Press and hold</u> **REMOVE** to delete all entries, **DELETE ALL?** will be displayed. Press **REMOVE** again to confirm.



#### Message counter

Number of messages (or during playback, message number currently playing).

#### Message capacity

The answering system can record up to 99 messages, depending on the length of each message. Individual messages can be up to three minutes, and total maximum recording time is 19 minutes. Messages will remain available for replay until you delete them.

#### **Memory monitor**

After the last message, you will hear "End of messages." If the system has less than five minutes of recording time left, it announces the time remaining.

#### Voice prompts

Each time you press any answering system key, the answering system uses voice prompts to guide you.

#### Message guard™ memory for power failure

Protects against the loss of messages in the event of a power failure.

Press to delete message (page 26).

Press to repeat a messagecurrently playing or twice to listen to the previous message, or press to record a memo (page 28); Hold while listening to slow down playback.

Press to listen to feature options.

<u>Press and hold</u> to change options (page 24).

Press to turn the answering system on or off (page 20).

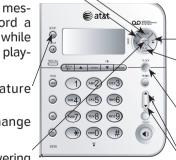
Press to skip a message (page 26); Hold while listening to speed up playback.

<u>Press and hold</u> to record an outgoing announcement (page 22).

Press to start or stop message playback (page 26).

Press to listen to day/ time. <u>Hold</u> to set day/ time (page 21).

Press to adjust playback volume (page 26).





**NOTE:** The answering system must be on to review or change settings.



# Answering system mode

The answering system's default factory setting is **ON** in order to answer and record messages. You can turn the answering system off, but if you do, the answering system will not answer calls or record incoming messages.

## € U ON/OFF

until the system announces "The machine is off."

# To turn the answering system off

Press **ON/OFF** until you hear "The machine is off." The **ON/OFF** will be turned off.

**NOTE:** If the answering system is off and someone calls, the telephone will ring 10 times then answer and announce "The machine is off," beep twice, then answer and announce "The machine will now hang up."

-OR-

#### To turn the answering system on

Press **ON/OFF** until you hear "The machine is on," and the amount of remaining recording time. The **ON/OFF** light will be turned on.

## ON/OFF

until the system announces "The machine is on," and the amount of remaining recording time.

#### Call screening

If the answering system is on and the base volume is on, you will hear the announcement and the incoming message when a call comes in.

#### **Call intercept**

While you are call screening, you can intercept the call by pressing **SPEAKER** or lifting the handset.



# 1. C CLOCK

The system will announce the current clock setting.

# 2. Press and hold CLOCK

The system will announce the current day setting, then announces "To change, press **SKIP** or **REPEAT**, to change the hour, press **CLOCK**."

#### 

until the system announces the correct day, then press **CLOCK**.

# 

until the system announces the correct hour, then press **CLOCK** 

# 

until the system announces the correct minutes, then press **CLOCK**.

#### 

until the system announces the correct year, then press **CLOCK**. The system announces the current clock setting.

# Day & time announcements

#### To set day and time

Before playing each message, the answering system announces the day and time the message was received.

Before using the answering system, follow the steps on the left to set the day and time, so messages are dated correctly. If the clock is not set, before playing messages, the system will prompt "Power failure" each time.

To begin, <u>press and hold</u> the **CLOCK** button for two seconds.

The system uses voice prompts to guide you. Each time you press ▶SKIP or ◀REPEAT, the day, hour, minute or year increases or decreases by one. When you hear the correct setting, press CLOCK to move to the next setting.

#### To check day and time

You can press **CLOCK** at any time to listen to the current day and time without changing it.



#### NOTES

- 1. The answering system must be on to review or change settings.
- 2. Caller ID provides the time and date. Set the year so that the day of the week can be calculated from the caller ID information. After you set the time once, it will always be set automatically with incoming caller ID information. The time will be set automatically only if you subscribe to caller ID service provided by your local telephone company (page 15).

# Outgoing announcements

Outgoing announcements are the messages callers hear when calls are answered by the answering system.

The telephone is pre-programmed with an announcement. If the telephone is set up to record messages, it answers calls with "Hello, Please leave a message after the tone." You can use this announcement, or replace it with a recording of your own voice.



# To record your outgoing announcement

Press and hold **SKIP/ANNC**. Begin speaking when **A** appears in the message window. Speak facing the telephone from about nine inches away. To stop recording, release the button. The message just recorded will be played back. You can record an announcement up to three minutes. Announcements less than one second will not be recorded. Press **PLAY/STOP** to exit.



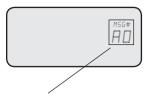
#### To play your outgoing announcement

Press **▶**SKIP/ANNC to listen to the currently used outgoing announcement. Press PLAY/STOP to exit.

#### To delete your outgoing announcement

Press ▶SKIP/ANNC to listen to the currently used outgoing announcement. Press **DELETE** during playback to delete your announcement.

When your announcement is deleted, calls will be answered with the pre-programmed announcement described above. Press **PLAY/STOP** to exit.



**AO** (announce only) is displayed and flashing when announce only is actived. **AO** stops flashing after an announcement is recorded.

- 1. TAS/SETUP

  Press and hold for one second to enter feature menu.
  - "Selected announcement is A. To select a different announcement, press **SKIP** or **REPEAT**"
- 2. 

  → SKIP or

  ← REPEAT

⟨ "Announce only"

3. PLAY/STOP to save selection and exit menu.

# Announce only mode

In announce only mode, callers can hear an announcement but cannot leave messages. This option is useful, for example, to notify callers that you will be away for an extended period and request that they call back after a certain date.

#### To turn announce only on or off

<u>Press and hold</u> **TAS/SETUP** until you hear "Selected announcement is A. To select a different announcement, press **SKIP** or **REPEAT**." Then press **SKIP** or **REPEAT** until you hear the option you want:

- <u>A</u>: Callers hear current outgoing announcement and can leave messages.
- <u>Announce only</u>: Callers hear current outgoing announcement and cannot leave messages.

Press **PLAY/STOP** to save your selection and exit, or press **TAS/SETUP** again to change other features (pages 24-25).

#### To record your outgoing announcement

After turning on the announce only feature, see page 22 to record your announcement.

If you do not record an announcement, incoming calls will be answered after 10 rings, but callers will hear "No announcement" and beep twice, then "The machine will now hang up" after about 15 seconds, and you will not be able to leave a message.



Press and hold for one second to enter feature menu.

- 2. TAS/SETUP until desired feature is heard (see list at right).
- 3. 

  → SKIP or

  ← REPEAT

  until desired selection is heard.
- 4. TAS/SETUP to set selection and move to next menu option.

#### -OR-

to set selection and exit menu

Answering system operation

# Changing feature options

When the answering system is on, you can customize how the system operates. <u>Press and hold</u> TAS/SETUP to begin, then press repeatedly to hear each feature. Press ►SKIP or **REPEAT** to change the setting of any feature. Or press PLAY/STOP to exit.

#### **Feature options** (Default settings underlined). System announces: Feature description: "Selected announcement is." A: Callers can leave messages. current setting, then "To select Announce only: Callers cannot a different announcement, leave messages (page 23). press SKIP or REPEAT." Options: A/Announce only "Number of rings is," current Choose number of rings before setting, then "To change the the system answers a call (2 to 7). number of rings, or select There are two toll saver options: 2/4 (the system answers after two toll saver, press **SKIP** or **REPEAT.**" Options: 2-7/24/46 rings if there are new messages/ memos; otherwise, it answers after (default 4) four rings) and 4/6 (the system answers after four rings if there are new messages/memos; otherwise, it answers after six rings). "Message alert is," current set-When on, the telephone beeps ting, then "To change, press every 15 seconds when you have SKIP or REPEAT." Options: new messages. On/Off "Remote access code is." cur-Follow the prompts to enter a rent setting, then "To select three-digit number (must be the first digit, press SKIP or between 500 and 999). **REPEAT**, then press **SETUP**." "Select the second digit, then press SETUP." "Select the third digit, then press SETUP."

Options: 500-999/(default

500)

# Changing feature options

#### Feature options (Default settings underlined). System announces: Feature description: What is priority call "Priority call code is," cur-A special tone alerts you when code? rent setting, then "To select callers enter this code (must be the first digit, press SKIP or 500-999). If a caller enters your **REPEAT**, then press **SETUP**." priority call code "Select the second digit, then while your announcepress SETUP." ment is playing, you'll be alerted with a spe-"Select the third digit, then press **SETUP**." cial tone so you can answer the call. If the Options: 500-999/(default call is not answered. 999) you will hear "the machine will now "Announcement moni-When on, you will hear your outhang up." tor is," current setting, then going announcement as callers "To change, press **SKIP** or hear it. The code is pre-set REPEAT." Options: On/Off to 999. See steps at right to change it. "Number announce is," cur-When on, you will hear Caller ID rent setting, then "To change, number spoken when a call is press SKIP or REPEAT." received Options: On/Off "Store number is," current When on, you will hear caller's setting, then "To change, press phone number spoken before mes-SKIP or REPEAT." Options: sage playback. On/Off

"Accept blocked calls

is," current setting, then

"To change, press **SKIP** or

setting, then "To change, press

SKIP or REPEAT." Options:

"Selected ring is," current

setting, then "To change, press

SKIP or REPEAT." Options:

On/Off

Ring style 1-4

REPEAT." Options: On/Off
"Call screening is," current

When on, the telephone will accept

calls from callers with blocked

When on, you can hear callers as

Press ▶SKIP or ◀REPEAT to

hear and select one of four differ-

they leave messages.

ent ringing styles.

Caller ID.

Number of messages (or during playback, message number currently playing).



Press **PLAY/STOP** to begin or end message playback.



#### **NOTES:**

- If F is flashing in the message window, memory is full. You will have to delete some messages before new ones can be recorded.
- If you have new (unheard) messages, the **Delete all messages** feature will not work.

# Message playback

Press **PLAY/stop** to listen to only new (unheard) messages. <u>Press and hold</u> **PLAY/stop** to listen to all messages (oldest first).

#### Announcements during message playback

- Before each message, you will hear the day and time it was received.
- After the last message, you will hear "End of messages."

#### **Options during playback**

- Press **\$VOLUME** button to adjust speaker volume.
- Press **SKIP** to skip to next message (or hold down to speed up message playback).
- Press ◀REPEAT to repeat a message currently playing. Press twice to hear a previous message.
- Press **DELETE** to delete a message being played back.
- Press PLAY/STOP to stop playback.

## To delete all messages

To delete all messages, <u>press and hold</u> **DELETE** while the telephone is idle (not during a call, or during message playback).

# To record & play memos

Memos are messages you record by yourself. You can record a memo as a reminder to yourself or leave a message for someone else if others in your household use the answering system.

Memos are saved, played back and deleted exactly like incoming messages.

#### To record a memo

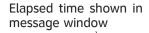
To record a memo. Press **≪REPEAT/MEMO** until the set beeps. Release the button and then begin speaking. The elapsed time (in seconds) is shown in the message window as you record. You can record a memo up to three minutes. Press PLAY/STOP to exit and the screen will display PLEASE WAIT for two seconds.

**NOTE:** The elapsed time in the message window will restart from 0 after 59 seconds recorded.

# To play back a memo

Press PLAY/STOP to listen to messages, memos (see page 26 for other options).

**NOTE:** When the screen displays **PLEASE** WAIT, you need to wait for two seconds before the message playback.







Microphone

# To record & play a phone conversation

While on a call on the handset, you can record a telephone conversation to be stored as an incoming message.

Recorded telephone conversations are saved, played back and deleted exactly like incoming messages.

# Elapsed time shown in message window



#### To record a phone conversation

To record a conversation when you are on a call on the handset. Press and release ◀REPEAT/MEMO, you will hear a beep and then begin recording. The elapsed time (in seconds) is shown in the message window as you record.

The set will keep recording until you press **◀REPEAT/ MEMO**, hang up the handset, or the memory is full.

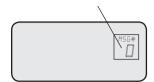
#### To play back a memo or a telephone conversation

Press **PLAY/stop** to listen to recorded telephone conversations (see page 26 for other options).

**NOTE:** While recording a conversation, you cannot use the speakerphone or the mute feature.

# Message counter displays

Message window



The message counter usually displays the total number of memos and incoming messages. See the list below for explanations of other displays in this counter.

#### Message counter displays

No messages.
Number of messages/memos, or message number currently playing (page 26 ).
Current remote access code and priority call code while setting (pages 24-25).
Current ringer volume level while adjusting.
Current listening volume level while adjusting.
Elapsed time while recording a memo (page 27) .
Clock needs to be set (page 21).
Memory is full. Messages must be deleted before new messages can be recorded.
System is answering a call, being accessed remotely or being programmed.
System is initialized.
Displayed for 30 seconds when any answering system setting is turned on or off, then return to standby mode if no key pressed.
Displayed during feature setting review.
Displayed during announcement playback.
Displayed when the answering system is in announce only mode.
Displayed when the user-recorded announcement is deleted.

#### Remote access

A three-digit security code is required to access your answering system from any touch-tone telephone. This code is **500** by default, see **Changing feature options** (page 24) to change it.

- **1.** Dial your telephone number from any touch-tone telephone.
- 2. When the system answers, enter three-digit remote access code (500 unless you have changed it).
- Enter remote commands (see list at right).
- **4.** Hang up to end the call and save all undeleted messages.

NOTE: If you pause for more than 15 seconds during remote access, you will hear "The machine will now hang up," then the call will end automatically.

options (page 24) to en	9
Play all messages  1	Press to hear all messages.
Play new messages 2	Press to hear new messages.
Delete the message 3 33	Press once during playback to delete current message. Press twice to delete all old messages in idle mode.
Repeat or go back 4	Press during the caller's message to repeat the message. Press during the beginning of the day and time announcement to go back to the previous message.
Stop 5	Press to stop any operation (stop playback, stop recording).
Skip to next message <b>6</b>	Press to skip the current message and advance to next message.
*7 to begin recording 5 to stop recording	Press * 7, wait for the beep, then begin speaking. Press 5 to stop recording and hear the playback of new announcement.
Help menu	Press to hear list of features and commands.
Turn system off *0	Press to turn off answering system. Incoming calls will no longer be answered.
Turn system on O	If off, system will answer after 10 rings. Enter your access code, then press <b>0</b> to turn the answering system on.
Listen to clock setting 8	Press <b>8</b> to listen to the current clock setting.
Listen to answering system settings	Press <b>9</b> to listen to the current answering system settings.
Record message #	Press # to record a new message. Press 5 to stop recording.

# Display screen messages, tones & lights

# Screen icons



N Ringer is off.

**NEW** New call received.

**REP** Repeat call from the same number.

No. Call number.

**ERR** Error (current operation has been unsuc-

cessful, try again).

MSG# Message number.

CL The clock is not set.



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#### Alert tones

"Beep-Beep-Beep-Beep-Beep-Beep-Beep" (seven quick beeps)

tion has been unsuccess-

Error tone (current opera-

ful; try again).

 $\bigcirc$ 

"Beep-Beep-Beep" (three quick beeps, repeated)

Priority call alert (caller has entered priority call

code; see page 25).

"Beep" (One quick beep) Confirmation tone (procedure completed).

### Indicator lights



#### **NEW CALL**

On when there are un-reviewed calls in the caller ID history.

#### **<b>ON/OFF**

On: Answering system is on. Off: Answering system is off.

Flashing: You have new message(s).

#### MUTE

On when microphone is muted.

#### **◆** SPEAKER

On when speakerphone is in use.

# Troubleshooting

If you have difficulty with your telephone, please try the suggestions below. For Customer Service, visit our website at www. telephones.att.com or call 1 (800) 222-3111. In Canada, dial 1 (866) 288-4268.

#### My telephone does not work at all

- Make sure the power adapter is securely plugged into an outlet not controlled by a wall switch.
- Make sure the telephone line cord is plugged firmly into the telephone base and the modular wall jack.
- Unplug the telephone's electrical power. Wait for approximately 15 seconds, then plug it back in. Allow up to one minute to synchronize.
- Disconnect the telephone base from the modular jack and plug in a working telephone. If this telephone does not work, the problem is probably in the wiring or the local service. Call the local telephone company.

# There is no dial tone

- First, try all the above suggestions.
- The telephone line cord might be malfunctioning. Try installing a new telephone line cord.
- Disconnect the telephone base from the telephone jack and connect a different telephone. If there is no dial tone on the telephone either, the problem is in your wiring or local service. Contact your local telephone company.

#### The telephone does not ring when there is an incoming call

- Make sure the ringer is on (page 10).
- Make sure the telephone line cord and power adapter is plugged in properly (page 5).
- There may be extension telephone on the telephone line to allow it rings simultaneously. Try unplugging it.
- If the other telephones in your home are having the same problem, the problem is in the wiring or local service. Contact the local telephone company (charges may apply).
- Other electronic products can cause interference to your telephone.

# Troubleshooting

- Test a working telephone at the same telephone jack. If another telephone has the same problem, the problem is in the telephone jack. Contact your local telephone company (charges may apply).
- The telephone line cord might be malfunctioning. Try installing a new telephone line cord.

#### I cannot dial out

- First, try all the above suggestions.
- If the other telephones in your home are having the same problem, the problem is in the wiring or local service. Contact your local telephone company (charges may apply).
- Eliminate any background noise. Noise from a television, radio, or other appliances may cause the telephone to not dial out properly. If you cannot eliminate the background noise, first try muting the telephone before dialing, or dialing from another room in your home with less background noise.

#### My calls fade out or cut in and out when I am using the telephone

- Other electronic products can cause interference to your telephone.
- If your telephone is plugged in with a modem or a surge protector, plug the telephone (or modem/surge protector) into a different location. If this solves the problem, re-locate your telephone or modem farther apart from each other, or use a different surge protector.
- If the other telephones in your home are having the same problem, the problem is in the wiring or local service. Contact your local telephone company (charges may apply).

# I hear other calls when using the telephone

Disconnect the telephone base from the telephone jack.
 Plug in a different telephone. If you still hear other calls,
 the problem is probably in the wiring or local service.
 Call your local telephone company.

# Troubleshooting

"power failure"

My display reads • You need to reset the clock (page 21).

#### "Power failure" prompts

• You need set the answering system clock (page 21).

#### My caller ID features are not working properly

- Caller ID is a subscription service. You must subscribe to this service from your local telephone company for this feature to work on your telephone.
- The caller may not be calling from an area which supports caller ID.
- Both you and the caller's telephone companies must use equipment which are compatible with caller ID service.
- If you subscribe to DSL service, install a DSL filter to the telephone line between the telephone base and the telephone line jack. Contact your DSL service provider for filter information.

#### The system does not receive caller ID or the system does not display caller ID during call waiting

- · Make sure you subscribe to caller ID with call waiting features services provided by the local telephone company.
- The caller may not be calling from an area which supports caller ID.
- Both you and the caller's telephone companies must use equipment which are compatible with caller ID service.
- If you subscribe to DSL service, install a DSL filter to the telephone line between the telephone base and the telephone line jack. Contact your DSL service provider for filter information.

#### Common cure for electronic equipment

- If the telephone is not responding normally, try the following (in the order listed):
  - 1. Disconnect the power to the telephone base.
  - 2. Wait a few minutes before connecting power to the telephone base.

#### The announcement message is not clear

- · When recording the announcement, make sure you speak in a normal tone of voice about nine inches from the telephone base.
- Make sure there is no background noise (television, music, traffic, etc.) when recording.

# Troubleshooting

The answering system does not answer after the correct number of rings

- Make sure the answering system is on. When the answering system is on, the red light on the ON/OFF key should be lit.
- If toll saver is activated, the number of rings changes to two or four when there are new messages waiting (page 24).
- If the memory is full or if the answering system is off, the system will answer after ten rings. If the memory is full, you need to delete some old messages in order to make room for new messages.
- In some cases, the answering system may be affected by the ringing system used by the local telephone company.

The answering system does not record message

- · Make sure the answering system is on.
- If the memory is full the system will answer after ten rings and announce "Memory full. Enter the remote access code." You need to delete some old messages in order to make room for new messages.

The messages on the answering system are incomplete

- If a caller reaches the maximum recording time of three minutes, for each message, the system will disconnect and part of the message may be lost.
- If the caller pauses for more than seven seconds, the system stops recording and disconnects the call.
- If the memory on the system becomes full during a message, the system stops recording and disconnects the call.
- If the caller's voice is very soft, the system may stop recording and disconnect the call.

The messages on the system are very difficult to hear  Press **\\$VOLUME** on the telephone base to adjust the speaker volume.

The answering system does not respond to remote commands

- Make sure your remote access code is correct (page 30).
- Make sure you are calling from a touch-tone telephone.
   When dialing a number, you should hear tones. If you hear clicks, then it is not a touch-tone telephone and cannot activate the answering system.
- The answering system may not detect the remote access code when your announcement is playing. Wait until the announcement is over before entering the code.
- There may be interference on the telephone line you are using. Press the dial pad keys firmly when dialing.

# Important product information

This symbol is to alert you to important operating or servicing instructions that may appear in this user's manual. Always follow basic safety precautions when using this product to reduce the risk of injury, fire, or electric shock.

#### Safety information

- Read and understand all instructions in the user's manual. Observe all markings on the product.
- Avoid using a telephone during a thunderstorm. There may be a slight chance of electric shock from lightning.
- Do not use a telephone in the vicinity of a gas leak. If you suspect a gas leak, report it immediately, but use a telephone away from the area where gas is leaking. If this product is a cordless model, make sure the base is also away from the area.
- Do not use this product near water, or when you are wet. For example, do not use it in a wet basement or shower, or next to a swimming pool, bathtub, kitchen sink, or laundry tub. Do not use liquids or aerosol sprays for cleaning. If the product comes in contact with any liquids, unplug any line or power cord immediately. Do not plug the product back in until it has dried thoroughly.
- **Install this product in a protected location** where no one can trip over any line. Protect cords from damage or abrasion.
- If this product does not operate normally, read Troubleshooting in this user's manual. If you cannot solve the problem, or if the product is damaged, refer to the limited warranty. Do not open this product except as may be directed in your user's manual. Opening the product or reassembling it incorrectly may expose you to hazardous voltages or other risks.
- If this product has a three-prong (grounding) plug or a polarized plug with one wide prong, it may not fit in non-polarized outlets. Do not defeat the purpose of these plugs. If they do not fit in your outlet, the outlet should be replaced by an electrician.

CAUTION: Use only the power adapter provided with this product. To obtain a replacement, visit our website at www.telephones.att.com or call 1 (800) 222-3111. In Canada, dial 1 (866) 288-4268.

## Important product information

#### **Especially About Corded Telephones**

- Electrical power: The telephone must be connected to a working electrical
  outlet. The electrical outlet should not be controlled by a wall switch. Calls
  cannot be made if the telephone base is unplugged or switched off, or
  if the electrical power is interrupted.
- **Power adapter:** This power adapter is intended to be plugged into a vertical wall outlet or a floor outlet. The prongs are not designed to hold the plug in place if it is plugged into a ceiling, under-the-table or cabinet outlet.

#### Especially about telephones answering systems

Two-way recording: This telephone does not sound warning beeps to let the other party know that the call is being recorded. To ensure that you are in compliance with any federal or state regulations regarding recording a telephone call, you should start the recording process and then inform the other party that you are recording the call.

# SAVE THESE INSTRUCTIONS

#### FCC and ACTA information

If this equipment was approved for connection to the telephone network prior to July 23, 2001, it complies with Part 68 of the Federal Communications Commission (FCC) rules. If the equipment was approved after that date, it complies with the Part 68 rules and with Technical Requirements for Connection of Equipment to the Telephone Network adopted by the Administrative Council for Terminal Attachments (ACTA). We are required to provide you with the following information.

#### 1. Product identifier and REN information

The label on the back or bottom of this equipment contains, among other things, an identifier indicating product approval and the Ringer Equivalence Number (REN). This information must be provided to your local telephone company upon request. For equipment approved prior to July 23, 2001, the product identifier is preceded by the phrase "FCC Reg No." and the REN is listed separately. For equipment approved after that date, the product identifier is preceded by "US" and a colon (:), and the REN is encoded in the product identifier without a decimal point as the sixth and seventh characters following the colon. For example, the product identifier US:AAAEQ03T123XYZ would indicate an REN of 0.3.

The REN is used to determine how many devices you may connect to your telephone line and still have them ring when you are called. In most, but not all areas, the sum of all RENS should be five (5.0) or less. You may want to contact your local telephone company for more information.

#### 2. Connection and use with the nationwide telephone network

The plug and jack used to connect this equipment to the premises wiring and the telephone network must comply with the applicable part 68 rules and technical requirements adopted by ACTA. A compliant telephone cord and modular plug is provided with this product. It is designed to be connected to a compatible modular jack that is also compliant. An RJ11 jack should normally be used for connecting to a single line and an RJ14 jack for two lines, see installation instructions in the user's manual. This equipment may not be used with coin telephone lines or with party lines. If you have specially wired alarm dialing equipment connected to your telephone line, ensure the connection of this equipment does not disable your alarm equipment. If you have questions about what will disable the alarm equipment, consult your telephone company or qualified installer.

#### FCC and ACTA information

#### 3. Repair instructions

If this equipment is malfunctioning, it must be unplugged from the modular jack until the problem has been corrected. Repairs to this telephone equipment can only be made by the manufacturer or its authorized agents. For repair procedures, follow the instructions outlined under the limited warranty.

#### 4. Rights of the telephone company

If this equipment is causing harm to the telephone network, the telephone company may temporarily discontinue your telephone service. The telephone company is required to notify you before interrupting service. If advance notice is not practical, you will be notified as soon as possible. You will be given the opportunity to correct the problem and the telephone company is required to inform you of your right to file a complaint with the FCC. Your telephone company may make changes in its facilities, equipment, operation, or procedures that could affect the proper functioning of this product. The telephone company is required to notify you if such changes are planned.

#### 5. Hearing aid compatibility

If this product is equipped with a corded or cordless handset, it is hearing aid compatible.

#### 6. Programming/testing of emergency numbers

If this product has memory dialing locations, you may choose to store police, fire department and emergency medical service telephone numbers in these locations. If you do, please keep three things in mind:

- a. We recommend that you also write the telephone number on the directory card (if applicable), so that you can still dial the emergency number manually if the memory dialing feature doesn't work.
- This feature is provided only as a convenience, and the manufacturer assumes no responsibility for customer reliance upon the memory feature.
- c. Testing the emergency telephone numbers you have stored is not recommended. However, if you do make a call to an emergency number:
  - You must remain on the line and briefly explain the reason for the call before hanging up.
  - Programming/testing of emergency numbers should be performed during off-peak hours, such as in the early morning or late evening, when the emergency services tend to be less busy.

#### Part 15 of FCC rules

Some telephone equipment generates, uses, and can radiate radio-frequency energy and, if not installed and used properly, may cause interference to radio and television reception. This product has been tested and found to meet the standards for a class B digital device, as specified in part 15 of the FCC rules.

These specifications area designed to provide reasonable protection against such interference in a residential installation. However, there is no guarantee that interference will not occur in a particular installation.

If this product causes interference to radio, VCR or television reception when it is in use, you might correct the interference with any one or all of these measures:

- Where it can be done safely, re-orient the receiving radio, VCR or television antenna.
- To the extent possible, relocate the radio, VCR, television or other receiver with respect to the telephone equipment.
- If this telephone product runs on AC power, plug your product into an AC outlet that's not on the same circuit as one used by your radio, VCR or television.

Modifications to this product, not expressly approved by the manufacturer, could void the user's authority to operate the equipment.

# Limited warranty

The AT&T brand is used under license - any repair, replacement or warranty service, and all questions about this product should be directed to: In the United States of America visit our website at www.telephones.att.com or call 1 (800) 222-3111. In Canada, dial 1 (866) 288-4268.

1. What does this limited warranty cover?

The manufacturer of this AT&T-branded product warrants to the holder of a valid proof of purchase ("CONSUMER" or "you") that the product and all accessories provided in the sales package ("PRODUCT") are free from defects in material and workmanship, pursuant to the following terms and conditions, when installed and used normally and in accordance with the PRODUCT operating instructions. This limited warranty extends only to the CONSUMER for products purchased and used in the United States of America and Canada.

2. What will be done if the PRODUCT is not free from defects in materials and workmanship during the limited warranty period ("materially defective PRODUCT")?

During the limited warranty period, the manufacturer's authorized service representative will repair or replace at the manufacturer's option, without charge, a materially defective PRODUCT. If the manufacturer repairs the PRODUCT, they may use new or refurbished replacement parts. If the manufacturer chooses to replace the PRODUCT, they may replace it with a new or refurbished PRODUCT of the same or similar design. The manufacturer will retain defective parts, modules, or equipment. Repair or replacement of the PRODUCT, at the manufacturer's option, is your exclusive remedy. The manufacturer will return repaired or replacement products to you in working condition. You should expect the repair or replacement to take approximately 30 days.

3. How long is the limited warranty period?

The limited warranty period for the PRODUCT extends for ONE (1) YEAR from the date of purchase. If the manufacturer repairs or replaces a materially defective PRODUCT under the terms of this limited warranty, this limited warranty also applies to repaired or replacement PRODUCT for a period of either (a) 90 days from the date the repaired or replacement PRODUCT is shipped to you or (b) the time remaining on the original one-year limited warranty; whichever is longer.

## Limited warranty

4. What is not covered by this limited warranty?

This limited warranty does not cover:

- PRODUCT that has been subjected to misuse, accident, shipping or other physical damage, improper installation, abnormal operation or handling, neglect, inundation, fire, water, or other liquid intrusion; or
- PRODUCT that has been damaged due to repair, alteration, or modification by anyone other than an authorized service representative of the manufacturer; or
- PRODUCT to the extent that the problem experienced is caused by signal conditions, network reliability or cable or antenna systems; or
- PRODUCT to the extent that the problem is caused by use with non-AT&T accessories; or
- PRODUCT whose warranty/quality stickers, PRODUCT serial number plates or electronic serial numbers have been removed, altered or rendered illegible; or
- PRODUCT purchased, used, serviced, or shipped for repair from outside the United States of America or Canada, or used for commercial or institutional purposes (including but not limited to products used for rental purposes); or
- PRODUCT returned without valid proof of purchase (see item 6 below); or
- Charges for installation or setup, adjustment of customer controls, and installation or repair of systems outside the telephone.

#### 5. How do you get warranty service?

To obtain warranty service in the United States of America, call **1 (800) 222-3111**; In Canada, please dial **1 (866) 288-4268**. NOTE: Before calling for service, please review the user's manual - a check of the PRODUCT controls and features may save you a service call.

Except as provided by applicable law, you assume the risk of loss or damage during transit and transportation and are responsible for delivery or handling charges incurred in the transport of the PRODUCT(s) to the service location. The manufacturer will return repaired or replaced PRODUCT under this limited warranty to you, transportation, delivery or handling charges prepaid. The manufacturer assumes no risk for damage or loss of the PRODUCT in transit. If the PRODUCT failure is not covered by this limited warranty, or proof of purchase does not meet the terms of this limited warranty, the manufacturer will notify you and will request that you authorize the cost of repair prior to any further repair activity. You must pay for the cost of repair and return shipping costs for the repair of products that are not covered by this limited warranty.

# Limited warranty

- 6. What must you return with the PRODUCT to get warranty service?
  - a. Return the entire original package and contents including the PRODUCT to the service location along with a description of the malfunction or difficulty; and
  - b. Include "valid proof of purchase" (sales receipt) identifying the PRODUCT purchased (PRODUCT model) and the date of purchase or receipt; and
  - c. Provide your name, complete and correct mailing address, and telephone number.

#### 7. Other limitations

This warranty is the complete and exclusive agreement between you and the manufacturer of this AT&T branded PRODUCT. It supersedes all other written or oral communications related to this PRODUCT. The manufacturer provides no other warranties for this PRODUCT. The warranty exclusively describes all of the manufacturer's responsibilities regarding the PRODUCT. There are no other express warranties. No one is authorized to make modifications to this limited warranty and you should not rely on any such modification.

State/Provincial Law Rights: This warranty gives you specific legal rights, and you may also have other rights which vary from state to state or province to province.

Limitations: Implied warranties, including those of fitness for a particular purpose and merchantability (an unwritten warranty that the PRODUCT is fit for ordinary use) are limited to one year from date of purchase. Some states/provinces do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you. In no event shall the manufacturer be liable for any indirect, special, incidental, consequential, or similar damages (including, but not limited to lost profits or revenue, inability to use the PRODUCT or other associated equipment, the cost of substitute equipment, and claims by third parties) resulting from the use of this PRODUCT. Some states/provinces do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

# Please retain your original sales receipt as proof of purchase.

# Technical specifications

Operation temperature	32°F — 122°F 0°C — 50°C
Telephone volatage (AC adapter input)	AC120V 60Hz 5W
Telephone volatage (AC adapter output)	AC6V @350mA

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#### Remote access wallet card

Use the wallet card below to help you remember commands to control your answering system from any touch tone telephone.

#### Cut along dotted line



Action

Call your telephone number, then enter your three-digit access code (preset to 500).

Remote command

# 

Fold card here

Record announcement ......\*7

Record message.....#

Turn system off......\*0

Turn system on...........0

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#### 1856

#### Speakerphone/answering system with caller ID/call waiting

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